

**Proficiency Testing Expert Committee
Meeting Summary
October 4, 2024**

The Committee met via teleconference on Friday, October 4, 2024, at 11:00 AM ET. Chair Kirstin Daigle led the meeting. The call was recorded with Microsoft Teams for the sole purpose of preparing meeting minutes and will be deleted after their production.

Roll Call

Thekkekalathil Chandrasekhar (Chandra), FLDEP (Lab)	Present
Ron Houck, PA DEP (AB)	Absent
Amy Pollard, Occidental Chemical (Lab)	Present
Kirstin Daigle, Pace Analytical (Lab) – Chair	Present
Ryan Pangelinan, State of Oregon (AB)	Present
Rachel Ellis, NJ DEP (AB)	Present
Carol Gebhart, ALS Global (lab)	Present
Amy DeMarco, NYSDOH (Other)	Absent
Patrick Selig, ANAB (AB)	Present
Jim Todaro, Pace (retired) (Other) - Vice Chair	Present
Brian Stringer, ERA (Other)	Present
Danielle Pearman, Phenova (Other)	Absent
Matt Sica, PJLA (AB)	Absent
Taryn Hurley, OK DEQ (AB)	Present
Marie Wu, Los Angeles County Sanitation District (Lab)	Absent
Robert Wyeth, Program Administrator	Present

A quorum was present, and the meeting proceeded.

Associate Committee Members present were Heiman Barrio and Tim Miller.

Approval of Agenda

The agenda was previously provided and is presented in Attachment 1. The agenda was approved by unanimous committee consent.

Approval of September Minutes

The September 2024 minutes were previously distributed. The minutes were approved following a motion by Carol and a second by Taryn. The minutes will be submitted to William for posting.



Continuation of Review and Changes to EL V4 based upon PTPEC Comments (including additional PTPEC Comments)

The committee completed its preliminary review of V4 during the September meeting. However, PTPEC subsequently provided some additional considerations for V4 which were addressed by the committee. The committee completed their review of these additional comments and incorporated changes in their proposed language to clarify further the requirements and to address the PTPEC concerns (principally in § 5.6.2). Kirstin then engaged the committee in a return to the “final” committee changes before advancing to provide a revised DS for V4.

One issue that the committee addressed was the CSDP decision to utilize dated versions of ISO standards as opposed to use of the most “recent version.” While the PTEC recognizes that this decision is appropriate in technical modules (i.e., Modules 3-7), the strong consensus of the PTEC was to use “most recent version” for ISO standards cited in V3 and V4.

As review progressed through the remaining sections of V4, the section on “Responsibilities for Ongoing Monitoring of PT Providers” (i.e., §6.3) drew considerable concern from the committee. Both redundancy within V4, and inconsistencies between V3 and V4, and conflict with actual current practices were cause for concern. It was determined that a small work group would revise and rewrite this section to reflect actual practice and ensure consistency with V3. The section, based on current practice, should address assessment, surveillance, and monitoring of PT results. The topic of and/or need for requirements for Corrective Action may need to be addressed in V4 as well as in V3 (which reportedly addresses this issue to some degree). The work group hopes to present revised language by the November meeting. The work group consists of Patrick, Brian, Carol, Tim, and Kirstin. Nick Slawson will also be invited to participate.

The PTEC meeting adjourned at 12:35 PM. The next call is scheduled to occur on November 1, 2024, at 11:00 AM ET utilizing Microsoft Teams.

Attachment 1

TNI Proficiency Testing Expert Committee Agenda 10/04/2024

11:00 AM – 12:30 PM EST

1. Roll Call
 2. Approval of Agenda
 3. Approval of September Committee Minutes
 4. Continuation of Review and Changes to EL V4 based upon PTPEC Comments
 - Additional PTPEC comments
 5. New/Old Business
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